



School Parent Association (SPA) Board Meeting

Tuesday, November 8, 2022 / December 2022 Meeting canceled

6:30 - 8:00 PM (General Meeting)

Location: Online via Zoom

Meeting Agenda

Attendees: Karen Keith, Cos Trujillo, JoAnn Telles, Dave Mock (Consultative Board), Alina Fernandez, Gina Mock, Amy-Jo Luna

Absent: Matt Firlik

1. Welcome

- Opening Prayer – Gina Mock
- Tonight's Minute Taker – Amy-Jo Luna

2. Review/Approval of Minutes (ACTION)

- There was no discussion about the 10/11/22 Meeting Minutes. Cos moved to approved and Alina seconded the motion. Minutes were approved by unanimous vote.

3. Cougar Links Update (DISCUSSION)

- Registration has opened, marketing materials have been finalized. Signage is up in the air, trying to secure underwriting for food. Secured several foursomes and contacted last year's attendees. Have recruited new committee members. Wanting to deliver lunch on the course. Will likely have a continental breakfast instead of breakfast burritos and have Taqueria de Anda do lunch delivered in boxes to the players on the course. Auction this year: where will we showcase auction items? Maybe Sunday at Mass?
- **Action item:** schedule room in Parish Center to display auction items for a preview and determine how many items will be featured at the Tournament.

4. New Fundraising Ideas (DISCUSSION)

- a. School Store (www.schoolstore.com): Too confusing with Scrip. Put it on hold for now.
- b. Booster (choosebooster.com): Karen met with a representative from this company and suggested a Color Run. Company offers various approaches to fundraising and community building events providing different degrees of their/our involvement.
 - **Action item:** Members to visit website to watch videos of sample events.
- c. 1st Day School Supplies:
 - **Action item:** Amy-Jo to research to present for next time

4. **SPA Board Bylaws (CONTINUED DISCUSSION)** Push discussion to the new year to finalize Bylaws which will go into effect next school year. Karen asked if any assistance is needed from the Board to help monitor parent jobs. Mrs. Telles has been doing it; recommended to have SPA Board call volunteers who are not fulfilling their duties and ask them to find a replacement.

- **Action Item:** Review comments on current draft and include the conclusion of discussion for January SPA Board meeting agenda.

6. **Principal's Report (DISCUSSION)**

Art Masters and 8th grade project, will cover costs for supplies

7. **Good of the Order (DISCUSSION)**

Karen commented that we need to build our sense of community and suggested launching a survey to gauge interest about events and initiatives.

Karen asked about our plan for Spirit Wear. Mrs. Telles said we need to find a vendor and a volunteer to manage it. The Cougar Links committee will attempt to drive our parents to purchase the spirit shirt that is being offered through this event.

- **Action item:** See if it is on the list of volunteer jobs.

Dave provided a Consultative School Board update: playground rubberizing investigation, WCEA survey accreditation survey mission and Catholic identity, governance and leadership, academic excellence and operational vitality.

Cos asked Consultative School Board to look at renovating the school field. This has been discussed and it was decided that we need to get through Summerfest and then make a plan to inspect and repair as needed.

Gina is working with Megan Cecil to create a parish section in Cougar News and a school section in the Parish Bulletin with topics such as classroom highlights, teacher highlights, disciples of the month, etc. They'll need content and are open to ideas. Submissions are due for the parish bulletin 10 days in advance.

Alina asked if SAM was nominating any teachers for "Top Teachers of the Year" in OC Parenting. Deadline coming up on 11/28. Mrs. Telles said that we are welcome to pursue it.

- **Action item:** Alina to research the information needed and contact Mrs. Halliday who used to handle it.

Alina asked who is handling accounting for 8th grade fundraising. Mrs. Telles replied that Julie Gonzales is handling it. She confirmed that all 8th graders are signed up to attend the Washington DC trip.

Karen asked for clarification about parents satisfying their annual fundraising commitment as it relates to donations for Cougar Links/Auction class baskets.

8. **Closing Prayer** – Led by Alina Fernandez

Meeting adjourned at 7:37 pm.